



MINUTES
 BOARD OF EDUCATION MEETING
 SEPTEMBER 16, 2024
 5:30 PM

- 1) Call to Order – The meeting was called to order by President Mary Schaab at 5:30 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call showed the following board members present: Mary Schaab, Mike Weessies, Lisa Tyler, Wanda Lee Suits, Dwight Vines.

Members Absent: None

- 4) Registration of Guests – None.
- 5) Approval of Agenda with Additional Items and Order of Priority – It was moved by Mr. Weessies and supported by Mr. Vines to approve the agenda as presented. All Ayes (5) Nays (0) Motion carried.
- 6) Consent Agenda – It was moved by Mr. Vines and supported by Ms. Suits to approve the Consent Agenda consisting of the following items. All Ayes (5) Nays (0) Motion carried.
 - a) Minutes of the August 19, 2024 Regular Meeting, and the Minutes of the August 19, 2024 Closed Session.
 - b) Financial Statements as of June 2024 Period 13 August, and the Financial Statements as of August 31, 2024
 - Resolution - Board Treasurers Report
 - Balance Sheet
 - Budget to Actual Comparison
 - Purchase Orders Over \$5,000
 - Purchasing Card Transactions
 - Report of Vendor Payments of \$5,000 or Greater

Total YTD General Fund Expenditures 2023-24	\$ 43,097,823
Total YTD Special Education Fund Expenditures 2023-24	\$ 39,247,772
<i>Fund Balances: June 2024 – Period 13 August</i>	
General Fund	\$ 7,561,303
Special Education Fund	\$ 2,834,313
School Lunch Fund	\$ 97,017
Vocational Education Fund	\$ 4,043,007
School Activity Fund	\$ 97,193
Capital Projects Fund (General)	\$ 1,560,767
Capital Projects Fund (CTC)	\$ 5,583,363

Total YTD General Fund Expenditures 2024-25	\$ 2,549,950
Total YTD Special Education Fund Expenditures 2024-25	\$ 2,412,886
<i>Fund Balances: August 2024</i>	
General Fund	\$ 5,666,833
Special Education Fund	\$ 377,054
School Lunch Fund	\$ 6,393
Vocational Education Fund	\$ 3,720,253
School Activity Fund	\$ 90,500
Capital Projects Fund (General)	\$ 2,271,036
Capital Projects Fund (CTC)	\$ 5,448,871

- 7) Communications – None.
- 8) Public Participation in the MAISD Board of Education Meeting – None.
- 9) Reports
 - a) Superintendent's Report
 - 1) Head Start Report – Mr. Lindquist noted the Head Start Program Report dated August 2024, the Head Start Financial Report for the Grant Year December 2023 – November 2024, with activity through August 2024, and the Head Start/Early Head Start Community Assessment 2024 Annual Update.
 - 2) Superintendent Evaluation Discussion – Mr. Lindquist indicated that the evaluation cycle will be adjusted to the July-June cycle. The Board will receive an informal update in October and a mid-year progress report in December. He plans to keep his focus on the strategic plan and the alignment to each of our six goal areas.
 - b) Financial Report – Mr. Schluentz provided a financial report for August 2024.
 - c) Education Update – Annual Head Start & Early Childhood Update – Jennifer Cihak, Executive Director for Early Childhood, provided board members an annual board governance overview handout. Topics included a program overview, quick facts, preschool classroom locations, eligibility regulations, school readiness goals, shared governance, board roles of governance, fiscal oversight, and planning functions.
- 10) Old Business – None.
- 11) New Business
 - a) It was moved by Ms. Suits and supported by Ms. Tyler to approve a purchase order in the amount of \$36,094 for Public Sector Consultants. All Ayes (5) Nays (0) Motion carried.
 - b) It was moved by Ms. Tyler and supported by Mr. Weessies to approve the Interagency Cash Transfer Agreement between Michigan Rehabilitation Services (MRS) and the Muskegon Area Intermediate School District (MAISD). All Ayes (5) Nays (0) Motion carried.
 - c) It was moved by Mr. Weessies and supported by Mr. Vines to approve the renewal of VMware in the amount of \$32,935.68. All Ayes (5) Nays (0) Motion carried.

- d) It was moved by Mr. Vines and supported by Ms. Suits to approve the Out-of-State Conference Requests and the Overnight Field Trip Request as follows. All Ayes (5) Nays (0) Motion carried.
- 1) Eight (8) Environmental/Veterinary Sciences (EVS) Students
National FFA Convention
October 23-25, 2024
Indianapolis, IN
 - 2) Rylee Beauvais, Assistant Director of Early Childhood
2024 Region 5 Head Start Association Conference
November 5-8, 2024
Chicago, IL
 - 3) Bernard Brown, Chris Brown, Laurie Hundt, Sarah Krajewski, Michelle Renna, Eric Moser - CTC Staff
ACTE CareerTech VISION 2024 Conference
December 4-7, 2024
San Antonio, TX
 - 4) Matt Johnson, MyAlliance Health Coordinator
Advancing School Mental Health Annual Conference
December 5-6, 2024
Orlando, FL
 - 5) Corinn Hower, Theresa Augustyniak, Meghan DeWall - Assistive Technology Consultants
Assistive Technology Industry Association (ATIA) Conference
January 29-February 1, 2025
Orlando, FL
- e) It was moved by Ms. Suits and supported by Ms. Tyler to approve the Employment of the Following Personnel. All Ayes (5) Nays (0) Motion carried.
- 1) Michelle Badenski - Blend Teacher at Muskegon Heights Early Childhood Center - Effective 08/23/24
 - 2) Jaqueline Lujan - Language Facilitator - Deaf & Hard of Hearing - Effective 08/26/24
 - 3) Staci Backensto - GSRP Teacher - Shettler Early Childhood Center - Effective 08/26/24
 - 4) Lisa Brown - Early Mathematics Specialist - Effective 08/26/24
 - 5) Dione Oberlin - Math Coach - MAISD North - Effective 09/03/24
 - 6) Stacy Pascavis - College & Career Readiness Project Assistant - Career Tech Center - Effective 09/03/24
 - 7) Jennifer Louzon - Occupational Therapist - MMSE - Effective 09/03/24

- 8) Caitlynn Christiansen - Instructional Coach - Wesley School - Effective 09/04/24
 - 9) Heidi Vissia - Instructional Coach - Career Tech Center - Effective 09/09/24
 - 10) Alina Fortenberry - Literacy Coach - Oakridge Upper Elementary - Effective 09/30/24
 - 11) Tiffany Laban - Family Advocate - Early Childhood - Effective 09/30/24
 - 12) Mary-Kathryn Hassett - Occupational Therapist - Center-Based Programs - Effective 10/14/24
- f) The Board acknowledge the Retirement/Resignation/Layoff/Separation of the following personnel:
- 1) Carmen Cook - Teacher - Wesley School - Resignation - Effective 08/19/24
 - 2) Angela Ortiz - Teacher - Early Childhood - Resignation - Effective 09/17/24
 - 3) Kaci Hitt - Instructional Assistant - Wesley School - Resignation - Effective 09/20/24
 - 4) Carey Williams - Teacher - Transition at Craig - Resignation - Effective 09/27/24
- 12) Other – None.
- 13) Adjournment

There being no further business, the meeting adjourned at 6:03 p.m.

Signed: _____
Wanda Lee Suits, Secretary

Mary Schaab, President

Date Approved: 10/21/24