



MINUTES  
 BOARD OF EDUCATION MEETING  
 NOVEMBER 18, 2024  
 5:30 PM

- 1) Call to Order – The meeting was called to order by President Mary Schaab at 5:30 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call showed the following board members present: Mary Schaab, Mike Weessies, Wanda Lee Suits, Dwight Vines.  
  
 Members Absent: Lisa Tyler
- 4) Registration of Guests – Jenni Wheeler, Brickley DeLong
- 5) Approval of Agenda with Additional Items and Order of Priority – It was moved by Mr. Weessies and supported by Mr. Vines to approve the agenda as presented. All Ayes (4) Nays (0) Motion carried.
- 6) Consent Agenda – It was moved by Mr. Vines and supported by Ms. Suits to approve the Consent Agenda consisting of the following items. All Ayes (4) Nays (0) Motion carried.

- a) Minutes of the October 21, 2024 Regular Meeting.
- b) Financial Statements as of October 31, 2024.
  - Resolution - Board Treasurers Report
  - Balance Sheet
  - Budget to Actual Comparison
  - Purchase Orders Over \$5,000
  - Purchasing Card Transactions
  - Report of Vendor Payments of \$5,000 or Greater

Total YTD General Fund Expenditures 2024-25	\$ 9,959,645
Total YTD Special Education Fund Expenditures 2024-25	\$ 6,531,905
<i>Fund Balances: October 2024</i>	
General Fund	\$ 8,393,346
Special Education Fund	\$ 1,914,750
School Lunch Fund	\$ 3,358
Vocational Education Fund	\$ 4,281,670
School Activity Fund	\$ 90,500
Capital Projects Fund (General)	\$ 2,213,043
Capital Projects Fund (CTC)	\$ 5,426,755

- 7) Communications – None.

- 8) Public Participation in the MAISD Board of Education Meeting – None.
- 9) Reports
  - a) Superintendent's Report
    - 1) Head Start Report – Mr. Lindquist noted the Head Start Program Report dated November 2024, and the Head Start Financial Report for the Grant Year December 2023 – November 2024, with activity through October 2024.
  - b) Financial Report – Mr. Schluentz noted the Financial Report in the packet as of October 31, 2024.
  - c) Education Update - Financial Audit – Jenni Wheeler, Brickley DeLong
 

Ms. Wheeler from Brickley DeLong presented the 2023-24 Financial Audit. She reviewed the Independent Auditor’s Report, the Single Audit of Federal Financial Assistance Programs dated June 30, 2024, and the Report on Financial Statements for the year ended June 30, 2024. She commended the MAISD business office staff for their attention to detail and congratulated them on a successful audit.
- 10) Old Business – None.
- 11) New Business
  - a) It was moved by Ms. Suits and supported by Mr. Weessies to adopt the Insulin Litigation Resolution and Authorize the Superintendent to sign the Attorney-Client Fee Contract with Frantz Law Group. All Ayes (4) Nays (0) Motion carried.
  - b) It was moved by Mr. Weessies and supported by Mr. Vines to approve the Memorandum of Understanding with Kent ISD for PowerSchool Special Programs/MiPSE costs for SE & Section 504. All Ayes (4) Nays (0) Motion carried.
  - c) It was moved by Mr. Vines and supported by Ms. Suits to approve the new high school elective courses at the Lakeshore Learning Center (Introduction to Art IA .5 and Strategies for Academic Success .5). All Ayes (4) Nays (0) Motion carried.
  - d) It was moved by Ms. Suits and supported by Mr. Weesies to approve the Invoice from Moored Associates LLC for 1st Semester Tuition and Fees (\$1,650 Per Student Per Semester for 47 CTC Cosmetology Students for a Total of \$77,550) and Kits and Books (\$600 Per Student Per Semester for 47 CTC Cosmetology Students for a Total of \$28,200) according to a Cosmetology Training Program Contract Between Muskegon Area Intermediate School District and Nuvo College of Beauty for Fiscal Year 2024-2025 for a total amount of \$105,750 for the 1st Semester. All Ayes (4) Nays (0) Motion carried.
  - e) It was moved by Mr. Weesies and supported by Mr. Vines to approve the revised Head Start Policies and Procedures regarding Community Assessment. All Ayes (4) Nays (0) Motion carried.
  - f) It was moved by Mr. Vines and supported by Ms. Suits to approve a Waiver of Head Start Teacher Credentials for Sunshine Garcia - Marquette Elementary. All Ayes (4) Nays (0)

Motion carried.

- g) It was moved by Ms. Suits and supported by Mr. Weesies to approve the Out-of-State Conference Requests as follows. All Ayes (4) Nays (0) Motion carried.
- 1) Jordy Camilleri, Communication Project Specialist  
Reeths-Puffer National Marching Band Competition  
November 13-16, 2024  
Indianapolis, IN
  - 2) Mary Johnson, Literacy Consultant  
Rachel Kent, Project-Based Learning Coach  
Kevin Richards, Early Literacy Coach  
EL Education National Conference  
December 3-5, 2024  
Atlanta, GA
  - 3) Ashley Hill, Behavior Team Coordinator  
2024 Region 5 Head Start Leadership Institute  
December 10-12, 2024  
Chicago, IL
  - 4) Deanna Holman, Academic Coach & Two Guests (TBD)  
Action Learning Lab  
March 4-6, 2025  
Louisville, KY
  - 5) Kiana Longnecker, Kelly Hoekenga, Kristen Anderson, Stacie Hopkins-Schrumpf,  
Stephanie Dye, Lisa Bailey, Missy Post, Alex Bodenberg, Matthew Johnson, & 6  
District Staff (TBD)  
APBS 2025 Conference  
March 12-15, 2025  
St. Louis, MO
  - 6) Mary Bradley, Targeted Technical Assistant Coach  
Council for Exceptional Children Conference  
March 12-15, 2025  
Baltimore, MD
  - 7) Two ISD Staff & Four Muskegon Public Schools/Orchard View Staff (TBD)  
Deeper Learning Conference  
April 2-4, 2025  
San Diego, CA
  - 8) Carrie Carlson & Dionne Oberlin, Math Coaches  
USMRC 2025 National Conference  
May 6-8, 2025  
Falls Church, VA

h) It was moved by Mr. Weessies and supported by Mr. Vines to approve the Employment of the Following Personnel. All Ayes (4) Nays (0) Motion carried.

- 1) Kathryn Smith - Head Start Teacher - Ross Park - Effective 09/30/24
- 2) Thomas Reges - Language Facilitator - Wesley School - Effective 11/11/24
- 3) Heidi Houseman - Special Education Teacher-MOCI - Transition at Craig - Effective 12/02/24 or to be determined.
- 4) Ashley Brandel - Special Education Teacher-SCI - Wesley School - Effective 12/02/24 or to be determined.

12) Other – None.

13) Adjournment

There being no further business, the meeting adjourned at 5:49 p.m.

Signed: \_\_\_\_\_  
Wanda Lee Suits, Secretary

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Mary Schaab, President

Date Approved: 12/16/24