



MINUTES  
 BOARD OF EDUCATION MEETING  
 FEBRUARY 17, 2025  
 5:30 PM

- 1) Call to Order – The meeting was called to order by Vice President Mike Weesies at 5:30 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call showed the following board members present: Mike Weessies, Lisa Tyler, Dwight Vines.

Members Absent: Mary Schaab, Wanda Lee Suits

- 4) Registration of Guests – None
- 5) Approval of Agenda with Additional Items and Order of Priority – It was moved by Mr. Vines and supported by Ms. Tyler to approve the agenda as presented. All Ayes (3) Nays (0) Motion carried.
- 6) Consent Agenda – It was moved by Ms. Tyler and supported by Mr. Vines to approve the Consent Agenda consisting of the following items. All Ayes (3) Nays (0) Motion carried.

a) Minutes of the January 21, 2025 Regular Meeting

b) Financial Statements as of January 31, 2025

- Resolution - Board Treasurers Report
- Balance Sheet
- Budget to Actual Comparison
- Purchase Orders Over \$5,000
- Purchasing Card Transactions
- Report of Vendor Payments of \$5,000 or Greater

Total YTD General Fund Expenditures 2024-25	\$ 19,771,023
Total YTD Special Education Fund Expenditures 2024-25	\$ 14,571,749
<i>Fund Balances: January 2025</i>	
General Fund	\$ 8,676,807
Special Education Fund	\$ 3,637,561
School Lunch Fund	\$ 209
Vocational Education Fund	\$ 4,258,611
School Activity Fund	\$ 90,500
Capital Projects Fund (General)	\$ 2,222,680
Capital Projects Fund (CTC)	\$ 5,481,501

- 7) Communications – None.
- 8) Public Participation in the MAISD Board of Education Meeting – None.

9) Reports

a) Superintendent's Report

1) Head Start Report – Mr. Lindquist noted the Head Start Program Report dated February 2025, the Head Start Financial Report for the Grant Year December 2024 – November 2025 with activity through January 2025, and the Head Start Financial Report for the Grant Year December 2023 – November 2024 with activity through January 2025.

b) Financial Report – Mr. Schluentz provided a Financial Report for January 2025.

c) Education Update – 3P Learning – Rachel Kent, Erica Johnson, and Jennifer Gwinnup provided an education update on Place-Based Learning, Problem-Based Learning, and Project-Based Learning (3P) in Muskegon County.

10) Old Business – None.

11) New Business

a) It was moved by Mr. Vines and supported by Ms. Tyler to approve a contract with Concept Design Studio for \$52,000 for architectural and engineering services to renovate the main floor at MAISD South. All Ayes (3) Nays (0) Motion carried.

b) It was moved Ms. Tyler and supported by Mr. Vines to approve the new high school courses at Lakeshore Learning Center. All Ayes (3) Nays (0) Motion carried.

c) It was moved Mr. Vines and supported by Ms. Tyler to approve the revised Head Start Staffing Qualification Policies and Procedures. All Ayes (3) Nays (0) Motion carried.

d) It was moved Ms. Tyler and supported by Mr. Vines to approve the 2025-26 Head Start and Early Head Start Priority Grids. All Ayes (3) Nays (0) Motion carried.

e) It was moved Mr. Vines and supported by Ms. Tyler to approve the invoice from Moored Associates LLC for 2nd semester tuition and fees (\$1,650 per student per semester for 38 CTC Cosmetology students for a total of \$62,700) and Kits and Books (\$600 per student per semester for 38 CTC Cosmetology students for a total of \$22,800) according to a Cosmetology Training Program Contract between Muskegon Area Intermediate School District and Nuvo College of Beauty for Fiscal Year 2024-2025 for a total amount of \$85,500 for the 2nd semester. All Ayes (3) Nays (0) Motion carried.

f) It was moved Ms. Tyler and supported by Mr. Vines to approve the Out-of-State Conference Requests and Overnight Field Trip Requests as follows. All Ayes (3) Nays (0) Motion carried.

1) Nineteen (19) Hospitality & Food Management (HFM) Students  
2025 ProStart Invitational  
March 9-11, 2025  
Battle Creek, MI

2) Two (2) Additional Staff (TBD)  
APBS International Conference  
March 12-15, 2025

St. Louis, MO

3) Randy Lindquist, Superintendent  
Megan Byard Karaba, Program Director, Career & College Readiness  
Susan Graham, Work-Based Learning Specialist  
Academies of Nashville Study Visit  
March 24 & 25, 2025  
Nashville, TN

4) Tracy Harris, Financial Services Specialist  
Tyler Technologies Connect Conference  
May 11-14, 2025  
San Antonio, TX

g) The Board acknowledged the Retirement/Resignation/Layoff/Separation of the following personnel:

1) Mary Keefer - Instructional Assistant - Lakeshore Learning Center - Resignation - Effective 01/17/25.

h) It was moved Mr. Vines and supported by Ms. Tyler to approve the following MAISD Board Policies that have been added/updated by Thrun Law Firm as of January 2025. All Ayes (3) Nays (0) Motion carried.

- 3115 Non-Discrimination, Anti-Harrasment, and Non-Retaliation
- 3115A Definitions for 3115 Series
- 3115B Designation of Coordinators
- 3115C Supportive Measures
- 3115D Informal Resolution
- 3115E Grievance Procedure and Remedies
- 3115F Complaint Dismissal and Appeals
- 3115G Intentionally Left Blank
- 3115H Training Requirements and Policy Notice
- 3118 Title IX Sexual Harassment
- 4101 Non-Discrimination
- 4102 Anti-Harassment
- 4104 Employment Complaint Procedure for Allegations Implicating Civil Rights
- 4105A Pregnancy Workplace Accommodations for Employees and Applicants
- 4113 Michigan Earned Sick Time Act (ESTA)
- 4305 Intentionally Left Blank
- 5202 Unlawful Discrimination, Harassment, and Retaliation Against Students
- 5206 Student Discipline

12) Other – None

13) Adjournment

There being no further business, the meeting adjourned at 6:11 p.m.

Signed: \_\_\_\_\_  
Wanda Lee Suits, Secretary

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Mary Schaab, President

Date Approved: 03/17/25