Minutes of Regular Meeting

The Board of Education
Muskegon Area ISD
February 19, 2019

A Regular Meeting of the Board of Education of the Muskegon Area ISD was held on Tuesday, February 19, 2019, beginning at 5:30 p.m. in the Board Room.

1) The meeting was called to order by President Lisa Tyler at 5:30 p.m.

2) Pledge of Allegiance

3) Roll Call showed the following board members were present: Ms. Lisa Tyler, Ms. Wanda Lee Suits, Mr. Kevin Donovan, and Mr. Dwight Vines.

   Members absent: Ms. Mary Schaab

4) Registration of Guests – None.

5) Approval of Agenda with Additional Items and Order of Priority – It was moved by Mr. Donovan and supported by Ms. Suits to approve the agenda as submitted with the addition of an update on Craig School under the Superintendent's Report. All Ayes (4) Nays (0) Motion carried.

6) It was moved by Ms. Suits and supported by Mr. Vines to approve the Consent Agenda consisting of the following. All Ayes (4) Nays (0) Motion carried.

   a) Minutes of the January 22, 2019 Regular Meeting

   b) Bills

   c) Financial Statements as of January 31, 2019

Total YTD General Fund Expenditures 2018-19	$15,410,220
Total YTD Special Education Fund Expenditures 2018-19	$11,990,660
Fund Balances: (January 2019)	
General Fund	$10,340,445
Special Education Fund	$ 5,949,425
School Lunch Fund	$ 31,969
Vocational Education Fund	$ 2,488,263
Capital Projects Fund	$ 7,426,797

7) Communications – Dr. Severson shared that a letter was received from the SET SEG Foundation informing us that Wesley School's program, Core Word/4 Block Literacy Program, was selected to receive a $2,500 Education Excellence Award from the SET SEG Foundation in partnership with the Michigan Association of School Boards. He recognized and thanked Kasey Cooney and Julie Steketee for their efforts in applying for this award.

8) Public Participation in the MAISD Board of Education Meeting – None.

9) Reports

a) Superintendent's Report

1) Head Start Report – Dr. Severson noted the Head Start Program Report and the Financial Report containing activity through February 1, 2019 for grant year December 2017 through November 2018, and the Financial Report containing activity through January 2019 for grant year December 2018 through November 2019.

2) CTC Programs/Students Partner to Help Montague Elementary Student – Corinn Hower, Assistive Technology Consultant, provided a presentation to the Board on how a partnership was developed to provide a second grader at Montague's Oehrli Elementary with specialized technology. She worked with two programs at the Career Tech Center, Allied Health (Kathy VanTil) and Machining/Engineering Technologies (Brent Nummerdor), and enlisted the help of students from their prospective programs. The resulting collaboration was a successful partnership. They were joined by Science and STEM Consultants Sarah Coleman and Nick Kunnen, and this team worked together to prototype, develop and refine a custom solution that now provides the student with greater independence in her classroom.

3) Craig School Update – Mr. Schluentz shared the blueprint provided by CDS, and highlighted the plans for the renovations to Craig School which will house the Transition Program of the MAISD.

b) Financial Report – Mr. Schluentz provided a brief financial summary for January 2019.

c) Education Update - Linked Muskegon - Benika Longmire & Jill Stamison – Ms. Longmire and Ms. Stamison, Linked Muskegon Navigators, provided an update on the program. This program is a collaboration between local employers, adult

education programs, the CTC and West Michigan Works! Linked Muskegon offers a direct path to job skills, a high school diploma or GED, and an entry-level position within the local manufacturing or health industry. They are now offering an automotive option as well. At the end of the 18 weeks, an event is held to invite employers where students can showcase their skills, meet them face to face, learn about jobs, gain interview experience and a connection to a potential career. There has been six sessions completed to date with 126 graduates; of the 126, 95 found employment, advanced employment or moved on to advanced education.

10) Old Business – None.

11) New Business

a) It was moved by Mr. Vines and supported by Mr. Donovan to approve the addition of a new 457(b) plan option for MAISD employees. All Ayes (4) Nays (0) Motion carried.

b) It was moved by Mr. Donovan and supported by Ms. Suits to approve the adjustment of the Early Childhood Center pay scale effective July 1, 2019 and the retroactive pay scale increase effective December 1, 2018 to all Head Start/ Early Head Start earned gross wages. All Ayes (4) Nays (0) Motion carried.

c) It was moved by Ms. Suits and supported by Mr. Vines to approve the Head Start/Early Head Start 2018-19 COLA Application. All Ayes (4) Nays (0) Motion carried.

d) It was moved by Mr. Vines and supported by Mr. Donovan to approve the Overnight Field Trip Requests as follows. All Ayes (4) Nays (0) Motion carried.

1) Eight (8) Environmental & Vet Sciences (EVS) Students
FFA State Convention
March 6-8, 2019
Lansing, MI

2) Forty-Three (43) Allied Health Students
Future Health Professionals (HOSA) State Competition
March 21-23, 2019
Grand Rapids, MI

e) It was moved by Mr. Donovan and supported by Ms. Suits to approve the Out-of-State Conference Requests for MAISD employees as per PA 234 of 2004. All Ayes (4) Nays (0) Motion carried.

1) Tom Hinken, Social Studies Consultant

Deeper Learning/High Tech High
March 27-29, 2019
San Diego, CA

f) It was moved by Ms. Suits and supported by Mr. Vines to approve the employment of the following personnel. All Ayes (4) Nays (0) Motion carried.

1) Kelcey Ingalls - GSRP Teacher - Effective January 24, 2019

g) The board Acknowledged the Retirement/Resignation/Layoff/Separation of the following personnel. All Ayes (4) Nays (0) Motion carried.

1) Tacara Rule - GSRP Teacher - Resignation - Effective February 8, 2019
2) Adrianne Melton - GSRP Teacher - Resignation - Effective February 13, 2019
3) Janet Stewart, Director of Financial Services - Retirement - Effective April 30, 2019

h) It was moved by Mr. Vines and supported by Mr. Donovan to approve the selection and cast a ballot for candidate Kandace Boysen to serve on the MASB Board of Directors representing Region 3, and authorize Barb Irey to submit the electronic ballot on behalf of the MAISD Board of Education. All Ayes (4) Nays (0) Motion carried.

i) It was moved by Mr. Donovan and supported by Ms. Suits to adopt the following Board Policies. All Ayes (4) Nays (0) Motion carried.

Volume 33 Number 1
Bylaw 0100 - Definitions
Bylaw 0122 - Powers & Philosophy
Bylaw 0131.1 - Bylaws & Policies
Bylaw 0143.1 - Public Expression of Board Members
Bylaw 0165.6 - Cancellation
Bylaw 0166 - Agenda
Bylaw 0167.1 - Voting
Bylaw 0167.2 - Closed Session
Bylaw 0167.3 - Public Participation at Board Meetings
Bylaw 0167.6 - Use of Social Media
Policy 1422 - Nondiscrimination & Equal Employment Opportunity
Policy 1662 - Anti-Harassment
Policy 2112 - Parent & Family Engagement
Policy 2260 - Nondiscrimination & Access to Equal Educational Opportunity
Policy 2261 - Title I Services - DELETE
Policy 2261.01 - Parent & Family Member Participation in Title I Programs - DELETE
Policy 3120 - Employment of Professional Staff
Policy 3120.04 - Employment of Substitutes
Policy 3122 - Nondiscrimination & Equal Employment Opportunity
Policy 3130 - Assignment & Transfer
Policy 3132 - Nonadministrative-Nonunion Staff Severance Pay at Retirement
Policy 3362 - Anti-Harassment
Policy 4122 - Nondiscrimination & Equal Employment Opportunity

Policy 4162 - Controlled Substance & Alcohol Policy for Commercial Motor Vehicle (CMV) Drivers & Other Employees Who Perform Safety Sensitive Functions
Policy 4362 - Anti-Harassment
Policy 5330 - Use of Medications
Policy 5517 - Anti-Harassment
Policy 5517.02 - Sexual Violence
Policy 5540 - Interrogation of Students
Policy 5610 - Emergency Removal, Suspension, and Expulsion of Students
Policy 5610.01 - Expulsions/Suspensions - Required by Statute - RESCIND
Policy 5611 - Due Process Rights
Policy 5630.01 - Student Seclusion & Restraint
Policy 6325 - Procurement - Federal Grants/Funds
Policy 8210 - School Calendar

j) It was moved by Ms. Suits and supported by Mr. Vines to approve a MAISD video project to share the story of the December 29, 2018 Fruitport High School bomb threat. All Ayes (4) Nays (0) Motion carried.

12) Other – Dr. Severson shared he had the opportunity to meet with Governor Whitmer on February 18, 2019 at Muskegon Community College for a round-table discussion regarding educational issues and career opportunities for our students. It was very positive and she was able to connect with one of our Promise students.

13) Adjournment

There being no further business, the meeting adjourned at 6:37 p.m.

Signed _____
Dwight Vines, Secretary

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Lisa Tyler, President

Date Approved: 03/18/19