



AGENDA
BOARD OF EDUCATION MEETING
MUSKEGON AREA ISD
630 HARVEY ST
MUSKEGON, MICHIGAN 49442
MONDAY, FEBRUARY 17, 2025
5:30 PM

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Registration of Guests
- 5) Approval of Agenda with Additional Items and Order of Priority
- 6) Consent Agenda
 - a) Approval of Minutes of the January 21, 2025 Regular Meeting
 - b) Approval of Financial Statements
 - Resolution - Board Treasurers Report
 - Balance Sheet
 - Budget to Actual Comparison
 - Purchase Orders Over \$5,000
 - Purchasing Card Transactions
 - Report of Vendor Payments of \$5,000 or Greater
- 7) Communications
- 8) Public Participation in the MAISD Board of Education Meeting
- 9) Reports
 - a) Superintendent's Report
 - 1) Head Start Report
 - b) Financial Report

c) Education Update - 3P Learning - Rachel Kent, Erica Johnson, Jennifer Gwinnup

10) Old Business

11) New Business

a) Approve a contract with Concept Design Studio for \$52,000 for architectural and engineering services to renovate the main floor at MAISD South.

b) Approve the new high school courses at Lakeshore Learning Center.

c) Approve the revised Head Start Staffing Qualification Policies and Procedures as described below.

d) Approve the 2025-26 Head Start and Early Head Start Priority Grids.

e) Approve the invoice from Moored Associates LLC for 2nd semester tuition and fees (\$1,650 per student per semester for 38 CTC Cosmetology students for a total of \$62,700) and Kits and Books (\$600 per student per semester for 38 CTC Cosmetology students for a total of \$22,800) according to a Cosmetology Training Program Contract between Muskegon Area Intermediate School District and Nuvo College of Beauty for Fiscal Year 2024-2025 for a total amount of \$85,500 for the 2nd semester.

f) Approve the Out-of-State Conference Requests and Overnight Field Trip Requests as follows:

1) Nineteen (19) Hospitality & Food Management (HFM) Students
2025 ProStart Invitational
March 9-11, 2025
Battle Creek, MI

2) Two (2) Additional Staff (TBD)
APBS International Conference
March 12-15, 2025
St. Louis, MO

3) Randy Lindquist, Superintendent
Megan Byard Karaba, Program Director, Career & College Readiness
Susan Graham, Work-Based Learning Specialist
Academies of Nashville Study Visit
March 24 & 25, 2025
Nashville, TN

4) Tracy Harris, Financial Services Specialist
Tyler Technologies Connect Conference
May 11-14, 2025
San Antonio, TX

g) Acknowledge the Retirement/Resignation/Layoff/Separation of the following personnel:

1) Mary Keefer - Instructional Assistant - Lakeshore Learning Center - Resignation - Effective 01/17/25.

h) Approve the following MAISD Board Policies that have been added/updated by Thrun Law Firm as of January 2025:

- 3115 Non-Discrimination, Anti-Harassment, and Non-Retaliation
- 3115A Definitions for 3115 Series
- 3115B Designation of Coordinators
- 3115C Supportive Measures
- 3115D Informal Resolution
- 3115E Grievance Procedure and Remedies
- 3115F Complaint Dismissal and Appeals
- 3115G Intentionally Left Blank
- 3115H Training Requirements and Policy Notice
- 3118 Title IX Sexual Harassment
- 4101 Non-Discrimination
- 4102 Anti-Harassment
- 4104 Employment Complaint Procedure for Allegations Implicating Civil Rights
- 4105A Pregnancy Workplace Accommodations for Employees and Applicants
- 4113 Michigan Earned Sick Time Act (ESTA)
- 4305 Intentionally Left Blank
- 5202 Unlawful Discrimination, Harassment, and Retaliation Against Students
- 5206 Student Discipline

12) Other

13) Adjournment