



Muskegon County Medical Society Endowment Fund SciencePrize! Guidelines



The Muskegon County Medical Society Endowment Fund of the Community Foundation *for* Muskegon County invites all Muskegon County middle school and high school teachers to apply for SciencePrize!

WHAT:

Grants up to **\$250** will be awarded to middle school and high school teachers to enhance their instructional program in the area of Science or Health including:

New projects or programs, program enhancement within the curriculum framework, expansion of an already existing unit, student awards, special events, professional development opportunities, artists in residence, parent involvement programs. (*Grant funds cannot be used for capital supplies that are not related to a project or program. Example: A new bulletin board for the classroom. In addition, no funding will be provided for field trips*). At this time the Muskegon County Medical Society Endowment Fund will not consider applications for after school programs or for items relating to "school store" projects.

Please note that the items purchased with the SciencePrize! award are the property of the teacher's school district, not the property of the individual teacher.

WHO:

Any public or private middle school or high school teacher in Muskegon County is eligible to apply.
Grants are limited to one per classroom and one per teacher per school year.

PLEASE NOTE THAT ONLY ONE APPLICATION IS PERMITTED PER MIDDLE SCHOOL OR HIGH SCHOOL TEACHER. MULTIPLE APPLICATIONS WILL BE DISCARDED.

HOW:

Simply mail the cover sheet and project description (described on the cover sheet) to The Muskegon County Medical Society Endowment Fund c/o Community Foundation *for* Muskegon County, 425 W. Western Avenue, Suite 200, Muskegon, MI 49440.

Applications should not be longer than two pages (including cover sheet) and must be signed by the submitting teacher and his/her principal. Catalog and/or Internet web pages can be submitted as supplemental items to the grant application.

GRANT DEADLINE: FRIDAY, OCTOBER 30, 2009

All applications must be received by 5:00 p.m. on the grant deadlines. **Please do not send faxed copies.** Funding notifications will be given approximately three weeks after each application deadline. Please note that all SciencePrize! funding received in the 2009/2010 school year must be spent in that same year.

An evaluation and photographs will be required for each SciencePrize! that is funded.

Mail your application to the attention of The Muskegon County Medical Society Endowment Fund c/o Community Foundation for Muskegon County, 425 W. Western Avenue Ste 200, Muskegon MI 49440.

*Funding for this program is provided by:
The Muskegon County Medical Society Endowment Fund*



Muskegon County Medical Society Endowment Fund SciencePrize! Application Cover Sheet



Please complete and sign this form. Mail it to the Community Foundation with your one-page grant project description.

Date: _____

School District: _____ School Name: _____

Address: _____

City, State, Zip: _____

Teacher Name: _____

Grade Level: _____ and/or Subject: _____

Telephone Number (Work): _____

E-Mail Address: _____

Project Name: _____

Amount Requested (up to \$250): _____

All SciencePrize! awards will be paid to the school district's business office approximately 2 weeks after notification of funding. The items purchased with the SciencePrize! grants are the property of the teacher's school district.

Project Type: (Check One)

_____ Science

_____ Health

Project Description: Please use a separate sheet (no more than one page) attached to this cover sheet. Include: (1) Goal(s) of Project, (2) Objectives and a Project Description, (3) Timeline of Project, (4) How the Project will be evaluated, (5) Detailed Project Budget (How the money will be spent).

Signed: _____
Teacher

Principal

Muskegon County Medical Society Endowment Fund
Community Foundation *for* Muskegon County
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Muskegon, MI 49440
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