

Fruitport Community Schools  
NOTICE OF INTENT TO EMPLOY  
Internal/External Posting

**POSITION:** English/Communication High School Instructor  
Two days per week: 8:30 a.m. – 12:30 p.m.  
Must possess a valid Michigan Secondary Teaching License

**LOCATION:** Fruitport Adult Education

**QUALIFICATIONS:**

- Must meet Highly Qualified status per NCLB
- Secondary English Certified
- Additional endorsements preferred
- Must possess a BA/BS degree from an accredited college

**RESPONSIBILITIES:**

1. Able to teach all English and Communications classes as per certification
2. Able to assist students in all/several subjects in addition to area of endorsement
3. Administer and report all demographic and assessment measures as required by MAERS
4. Monitor and report student attendance, grades, and all other assessments
5. Assist in Adult Basic Education (Reading and Math)
6. Assist in GED test preparation
7. Assist in student recruitment and program completion
8. Other duties as assigned by program director

Those interested in applying for the position listed above may do so electronically by clicking the “Employment” link on our district website: [www.fruitportschools.net](http://www.fruitportschools.net).

**DATE OF POSTING:** August 11, 2010

**DATE POSTING ENDS:** Until filled

**STARTING DATE:** September 7, 2010

It is the policy of the Board that no professional staff member or candidate for such a position in the District shall, on the basis of race, color, religion, national origin, creed or ancestry, age, sex, marital status, or disability, be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to, discrimination in any program or activity for which the Board is responsible or for which it receives financial assistance from the US Department of Education.