



MINUTES
 BOARD OF EDUCATION MEETING
 SEPTEMBER 18, 2023
 5:30 PM

- 1) Call to Order – The meeting was called to order by Vice President Mary Schaab at 5:43 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call showed the following members present: Mary Schaab, Lisa Tyler, Wanda Lee Suits, Mike Weessies

Members Absent: Dwight Vines
- 4) Registration of Guests – None
- 5) Approval of Agenda with Additional Items and Order of Priority – It was moved by Mr. Weessies and supported by Ms. Suits to approve the agenda as presented. All Ayes (4) Nays (0) Motion carried.
- 6) Consent Agenda – It was moved by Ms. Suits and supported by Ms. Tyler to approve the Consent Agenda consisting of the following items. All Ayes (4) Nays (0) Motion carried.
 - a) Minutes of the August 21, 2023 Regular Meeting
 - b) Approval of Financial Statements
 - Resolution - Board Treasurers Report
 - Balance Sheet
 - Budget to Actual Comparison
 - Purchase Orders Over \$5,000
 - Purchasing Card Transactions Over \$300
 - Report of Vendor Payments of \$5,000 or Greater

Total YTD General Fund Expenditures 2023-24	\$ 3,105,237
Total YTD Special Education Fund Expenditures 2023-24	\$ 2,477,330
<i>Fund Balances: August 2023</i>	
General Fund	\$ 6,426,094
Special Education Fund	\$ (21,170)
School Lunch Fund	\$ 70,067
Vocational Education Fund	\$ 3,371,120
School Activity Fund	\$ 97,193
Capital Projects Fund (General)	\$ 2,340,029
Capital Projects Fund (CTC)	\$ 5,989,849

Total YTD General Fund Expenditures 2022-23	\$ 42,165,034
Total YTD Special Education Fund Expenditures 2022-23	\$ 37,268,772
<i>Fund Balances: June 2023 (August)</i>	
General Fund	\$ 7,594,714
Special Education Fund	\$ 2,332,324
School Lunch Fund	\$ 14,942
Vocational Education Fund	\$ 3,903,967
School Activity Fund	\$ 97,193
Capital Projects Fund (General)	\$ 2,270,414
Capital Projects Fund (CTC)	\$ 5,893,443

- 7) Communications – None.
- 8) Public Participation in the MAISD Board of Education Meeting – None.
- 9) Reports
 - a) Superintendent's Report
 - 1) Head Start Report – Mr. Lindquist noted the Head Start Program Report dated September , the Head Start Financial Report with activity through August 2023 for Grant Year December 2022-November 2023, the Financial Report COVID & ARP, and the Head Start Community Assessment 2023 Annual Update.
 - b) Financial Report – Mr. Schluentz was not present at the meeting.
 - c) Education Update – Head Start Update – Stuart Jones, Executive Director for Early Childhood, provided board members an annual board governance overview handout. Topics included a program overview, quick facts, preschool classroom locations, eligibility regulations, school readiness goals, shared governance, board roles of governance, fiscal oversight, and planning functions. He also provided a handout that included Head Start and GSRP data.
- 10) Old Business – None.
- 11) New Business
 - a) It was moved by Ms. Tyler and supported by Mr. Weessies to approve the update to Policy 5707 - School Wellness. All Ayes (4) Nays (0) Motion carried.
 - b) It was moved by Mr. Weessies and supported by Ms. Suits to approve the annual renewal of property/casualty insurance with MASB-SEG Property/Casualty Pool for \$99,514. All Ayes (4) Nays (0) Motion carried.
 - c) It was moved by Ms. Suits and supported by Ms. Tyler to approve the Public Sector Consultants invoice in the amount of \$30,000. All Ayes (4) Nays (0) Motion carried.
 - d) It was moved by Ms. Tyler and supported by Mr. Weessies to approve the re-appointment of Allison Boyer-Rood, representing Muskegon Public Schools, to the MAISD Special Education Parent Advisory Committee. All Ayes (4) Nays (0) Motion carried.

- e) It was moved by Mr. Weessies and supported by Ms. Suits to approve the Interagency Cash Transfer Agreement between Michigan Rehabilitation Services (MRS) and the Muskegon Area Intermediate School District (MAISD). All Ayes (4) Nays (0) Motion carried.
- f) It was moved by Ms. Suits and supported by Ms. Tyler to approve the 2023-2024 Head Start Transportation contract with Pioneer Resources. All Ayes (4) Nays (0) Motion carried.
- g) It was moved by Ms. Tyler and supported by Mr. Weessies to approve the contract with Next IT for staffing for the Lakeshore Technology Consortium (LTC) services contract with Muskegon Heights Public School Academy for \$83,520 for the 2023/2024 fiscal year. All Ayes (4) Nays (0) Motion carried.
- h) It was moved by Mr. Weessies and supported by Ms. Suits to approve the data center infrastructure refresh through Trace3 in the amount of \$644,981.78. All Ayes (4) Nays (0) Motion carried.
- i) It was moved by Ms. Suits and supported by Ms. Tyler to approve the Out-of-State Conference Requests for the following. All Ayes (4) Nays (0) Motion carried.
 - 1) Stephanie Thommen, Wesley School Social Worker
Therapeutic Crisis Intervention for Schools Train the Trainer (TCI-S)
November 13-17, 2023
Providence, RI
- j) It was moved by Ms. Tyler and supported by Mr. Weessies to approve the Employment of the Following Personnel. All Ayes (4) Nays (0) Motion carried.
 - 1) Marjorie Benedict - Instructional Assistant - Deaf & Hard of Hearing - Effective 08/22/23
 - 2) Tamila Walker - Instructional Assistant - Transition at Craig - Effective 09/18/23
 - 3) Ann Wiegand - Family Service Worker - Early Childhood - Effective 10/04/23
 - 4) Alex Bodenbergl - Health & Wellness Consultant - Effective 10/09/23
- k) The Board acknowledged the Retirement/Resignation/Layoff/Separation of the following personnel:
 - 1) Latoyia Wright - Preschool Teacher - Early Childhood - Resignation - Effective 08/18/23
 - 2) Michelle Ingram - Special Education Teacher - Lakeshore Learning Center - Resignation - Effective 08/21/23
 - 3) Shawn Townsend - Instructional Assistant - Lakeshore Learning Center - Resignation - Effective 08/21/23
 - 4) Lisa Wright - Instructional Assistant - Lakeshore Learning Center - Resignation - Effective 08/21/23

- 5) Landon Garcia - Instructional Assistant - Lakeshore Learning Center - Resignation - Effective 08/24/23
- 6) Rebecca Harless - Family Service Worker - Resignation - Effective 08/25/23
- 12) Other – None.
- 13) Adjournment

There being no further business, the meeting adjourned at 6:24 p.m.

Signed: _____
Lisa Tyler, Secretary

Dwight Vines, President

Date Approved: 10/16/23