

**MINUTES  
REGULAR MEETING  
MUSKEGON AREA PROMISE ZONE AUTHORITY BOARD  
June 21, 2022  
8:00 A.M.**

A regular meeting of the Muskegon Area Promise Zone Authority Board was held on Tuesday, June 21, 2022 at 8:00 a.m. at the Muskegon Area ISD.

The following board members were present:

Mr. Steve Parker, Longview Management Consulting  
Dr. John Severson, MAISD Superintendent  
Dr. John Selmon, Muskegon Community College  
Dr. Aaron Maike, Baker College of Muskegon  
Mr. Gary Nelund, State Farm Insurance  
Ms. Holly Hughes, Community Representative

The following board members were absent:

Ms. Laurel Zwit, Greenridge Realty  
Mr. John Swanson, Swanson Pickle Co.  
Mr. Keith Guy, Muskegon Public Schools  
Ms. Cindy Larsen, Muskegon Lakeshore Chamber of Commerce  
Mr. Christopher Dean, Muskegon Heights Fire Department

Also present: Ms. Megan Byard Karaba, PZA Coordinator  
Mr. Randy Lindquist, MAISD Associate Superintendent

Guests: None

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1. Call to Order

Steve Parker called the meeting to order at 8:00 a.m.

2. Public Participation – None

3. Membership Update

Dr. John Severson submitted his letter of resignation from the Promise Board, as did Dr. Dale Nesbary at the May meeting.

**It was moved by Gary Nelund and supported by Aaron Maike to accept the resignations of Dr. Severson and Dr. Nesbary. All Ayes (6) Nays (0) Motion carried.**

Mr. Parker introduced Randy Lindquist who will be the new MAISD Superintendent of the Muskegon Area ISD effective July 1, 2022, and is being recommended to replace Dr. Severson on the Promise Board.

**It was moved by Steve Parker and supported by Holly Hughes to approve the appointment of Mr. Randy Lindquist as member of the Muskegon Area Promise Zone Authority Board. The Acceptance of Office and Oath of Office was administered and notarized. All Ayes (6) Nays (0) Motion carried.**

Mr. Parker introduced Dr. John Selmon as the new President at Muskegon Community College who is being recommended to replace Dr. Nesbary on the Promise Board.

**It was moved by Steve Parker and supported by Holly Hughes to approve the appointment of Dr. John Selmon as member of the Muskegon Area Promise Zone Authority Board. The Acceptance of Office and Oath of Office was administered and notarized. All Ayes (6) Nays (0) Motion carried.**

4. Approval of Agenda & Minutes

**It was moved by Gary Nelund and supported by Aaron Maike to approve the Agenda and the Minutes of the May 17, 2022 Regular meeting. All Ayes (6) Nays (0). Motion carried.**

Mr. Parker discussed making an adjustment to the monthly meeting calendar to accommodate some conflicts in schedules. It was decided to switch to the 2<sup>nd</sup> Tuesday of every month at 8:00 a.m. A new schedule will be provided to board members. Another suggestion was to periodically hold our monthly meeting at an individual school district or at one of the colleges. Consideration will be given to this idea and will be communicated.

5. Budget Update

- Steve Parker acknowledged and thanked Mike Schluentz for the work he has done for the Promise and wished him well in his retirement.
- YTD Financials – Mr. Schluentz shared the Community Foundation Fund Statement, April and May balance sheets, profit and loss statements through May and June, the ChoiceOne Bank statements for April and May, and the MUNIS statements for May and June
- Payment to MAISD in the amount of \$6,867.95

**It was moved by Holly Hughes and supported by Gary Nelund to approve the payment of \$6,867.95 to the Muskegon Area ISD for Muskegon Area Promise costs incurred for printing, mailing, accounting, and Success Coach through 05/31/22. All Ayes (6) Nays (0). Motion carried.**

6. Student Eligibility, Terms & Appeals

- 2022 Cohort – Summary Review & Update – Ms. Byard Karaba reviewed the 2022 cohort which shows good trends so far. 236 new graduates have accepted their award (38%); 17 students qualified with the new parameters, but only 4 have accepted so far; returning cohort students is at 84 (22%).
- Appeal Eligibility Review – Recommendations for Approval – Five (5) appeals were received. Ms. Byard Karaba is recommending four (4) for approval – three (3) based on a weighted GPA, one (1) (Kylie Wanerus) based on needing a summer credit for athletic eligibility, and one (1) denial that did not meet the eligibility requirement for a weighted GPA.

**It was moved by Gary Nelund and supported by John Selmon to allow for the exception for Kylie Wanerus as long as she has completed all of her other requirements of eligibility. She met the GPA eligibility requirement, but needs to take one summer credit in order to be eligible for fall athletics. All Ayes (6) Nays (0) Motion carried.**

**It was moved by Randy Lindquist and supported by Gary Nelund to approve four (4) appeals and one (1) denial as follows. All Ayes (6) Nays (0) Motion carried.**

Name	District	Approved	Denied
Emma Swiatek	Fruitport	X	
Ibrahima Ndiaye	Mona Shores	X	
Kylee Wanerus	Reeths-Puffer	X	
Illeana Hatcher	Whitehall	X	
Samantha Fleener	Whitehall		X

- 2022 Communication Schedule for Students – Ms. Byard Karaba shared the timeline of our communication schedule, what has been accomplished, and what is yet to come.

7. Student Success & Other Business

- NSC Data Project Update – Ms. Byard Karaba indicated this will be submitted in August to MCAN and then they will submit to the National Student Clearing House. We should receive our data in September or October. This data will give us information dating back to our 2015 students.

8. Marketing/Communication Update – No Report

9. Fundraising Update – No Report

10. Other – None

11. Next Meeting Date

- July 12, 2022 (2<sup>nd</sup> Tuesday) – 8:00 a.m.

There being no further business, the meeting adjourned at 8:56 a.m.

Respectfully submitted,

*/Barbara Ireys/*

Barbara Ireys, Recorder