



MINUTES
 BOARD OF EDUCATION MEETING
 OCTOBER 16, 2023
 5:30 PM

- 1) Call to Order – The meeting was called to order by Vice President Mary Schaab at 5:30 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call showed the following members present: Mary Schaab, Lisa Tyler, Wanda Lee Suits, Mike Weessies

Members Absent: Dwight Vines

- 4) Registration of Guests – None.
- 5) Approval of Agenda with Additional Items and Order of Priority – It was moved by Mr. Weessies and supported by Ms. Suits to approve the agenda as presented. All Ayes (4) Nays (0) Motion carried.
- 6) Consent Agenda – It was moved by Ms. Suits and supported by Ms. Tyler to approve the Consent Agenda consisting of the following items. All Ayes (4) Nays (0) Motion carried.
 - a) Minutes of the September 18, 2023 Regular Meeting
 - b) Financial Statements
 - Resolution - Board Treasurers Report
 - Balance Sheet
 - Budget to Actual Comparison
 - Purchase Orders Over \$5,000
 - Purchasing Card Transactions Over \$300
 - Report of Vendor Payments of \$5,000 or Greater

Total YTD General Fund Expenditures 2023-24	\$ 5,664,226
Total YTD Special Education Fund Expenditures 2023-24	\$ 4,159,744
<i>Fund Balances: September 2023</i>	
General Fund	\$ 5,428,720
Special Education Fund	\$ 904,143
School Lunch Fund	\$ 70,021
Vocational Education Fund	\$ 3,853,021
School Activity Fund	\$ 97,193
Capital Projects Fund (General)	\$ 2,336,810
Capital Projects Fund (CTC)	\$ 5,997,126

- 7) Communications – None.
- 8) Public Participation in the MAISD Board of Education Meeting – None.
- 9) Reports
 - a) Superintendent's Report
 - 1) Head Start Report – Mr. Powers noted the Head Start Program Report dated October 2023, the Head Start Financial Report with activity through September 2023 for Grant Year December 2022-November 2023, and the Head Start Monthly Data Points Report. Mr. Jones also shared a brief update on the Head Start Federal Review that took place last week.
 - b) Financial Report – Mr. Schluentz was not present at the meeting.
 - c) Education Update - Deaf & Hard of Hearing/Early On – Amanda Krentz provided an overview of the Deaf & Hard of Hearing Program showing where we started last year, how we ended the year, and where we are now. She also shared the staff and students, and an overview of the American Sign Language (ASL) classes, and the Family Days event that was held. The program has exceeded expectations. Michelle Webb provided an overview of the Early On program using ARP funds for Mealtime Helpers, and shared the six ARP focus areas, highlighting service innovation and evaluation and how they support families and encourage healthy eating.
- 10) Old Business – None.
- 11) New Business
 - a) It was moved by Ms. Tyler and supported by Mr. Weessies to adopt a resolution to impose a tax of up to 100% of school property taxes upon property located within the Muskegon Area Intermediate School District for the 2024 tax year. The levy will be restricted to areas in which a Summer Tax is concurrently being imposed by the local school district. All Ayes (4) Nays (0) Motion carried.
 - b) It was moved by Mr. Weessies and supported by Ms. Suits to approve the invoices for purchase of Munetrix licenses for the 2023-24 school year in the amount of \$60,583.49. Contracted subscription 11/1/21 - 10/31/24. All Ayes (4) Nays (0) Motion carried.
 - c) It was moved by Ms. Suits and supported by Ms. Tyler to approve consortium invoices for MUNIS software agreement with Tyler Technology with a year two cost of \$473,395. All Ayes (4) Nays (0) Motion carried.
 - d) It was moved by Ms. Tyler and supported by Mr. Weessies to approve the annual transfer of net available revenue from the General fund to the Capital Projects fund in an amount not to exceed \$183,071 for fiscal year 2022-23. All Ayes (4) Nays (0) Motion carried.

- e) It was moved by Mr. Weessies and supported by Ms. Suits to approve the annual transfer of net available revenue from the Vocational Education CTC fund to the CTC Capital Projects fund in an amount not to exceed \$176,101 for fiscal year 2022-23. All Ayes (4) Nays (0) Motion carried.
- f) It was moved by Ms. Suits and supported by Ms. Tyler to approve a purchase from Apple Store for Education in the amount of \$30,920 for Vanguard: The School Communicators Cohort, for monthly training sessions for local district representatives. All Ayes (4) Nays (0) Motion carried.
- g) It was moved by Ms. Tyler and supported by Mr. Weessies to approve establishing a Community Foundation Project Fund to pay for the Future of You Conference expenses in future years. The amount needed to open the fund is \$500. All Ayes (4) Nays (0) Motion carried.
- h) It was moved by Mr. Weessies and supported by Ms. Suits to approve the invoice from Moored Associates LLC for 1st Semester Tuition and Fees (\$1,600 Per Student Per Semester for 45 CTC Cosmetology Students for a Total of \$72,000) and Kits and Books (\$575 Per Student Per Semester for 45 CTC Cosmetology Students for a Total of \$25,875) according to a Cosmetology Training Program Contract Between Muskegon Area Intermediate School District and Nuvo College of Beauty for Fiscal Year 2023-2024 for a total amount of \$97,875 for the 1st Semester. All Ayes (4) Nays (0) Motion carried.
- i) It was moved by Ms. Suits and supported by Ms. Tyler to approve the Out-of-State Conference Request and Overnight Field Trip Request for the following. All Ayes (4) Nays (0) Motion carried.
 - 1) Chris Brown - CTC Software Development & Design Instructor
Four (4) Career Tech Students
Governor's Cyber Challenge
October 17-18, 2023
Novi, MI
 - 2) Pamela Land, Head Start Service Specialist
National Head Start Parent Engagement Conference
December 4-7, 2023
New Orleans, LA
- j) It was moved by Ms. Tyler and supported by Mr. Weessies to approve the Employment of the Following Personnel. All Ayes (4) Nays (0) Motion carried.
 - 1) Sarah Dillon - Financial Project Specialist - Special Education - Effective 10/09/23
 - 2) Demetris Johnson - Instructional Assistant - Lakeshore Learning Center - Effective 10/09/23
 - 3) Gregory Huss - Delivery Driver - Effective 10/23/23
 - 4) Andrew Morse - Maintenance Technician - Effective 10/23/23

- 5) Edward Mason - SCI Teacher - Wesley School - Effective 10/30/23
- k) The Board acknowledge the Retirement/Resignation/Layoff/Separation of the following personnel:
 - 1) Adam Sherman - Teacher - Transition at Craig - Resignation - Effective 09/29/23
- 12) Other – None.
- 13) Adjournment

There being no further business, the meeting adjourned at 6:13 p.m.

Signed: _____
Lisa Tyler, Secretary

Dwight Vines, President

Date Approved: 11/20/23